

Rajasthan Institute of Engineering and Technology, Jaipur

Deptt. Of IT

Date:23-09-2011

Notice

This is to inform you that you have been assigned as Class-Incharge as per the list given below.

1. Mr Rahul Sharma - IV Yr.
2. Mr Mukesh Choudhary - III yr.
3. Mr Prashant Hemrajani - II Yr.

Your major responsibilities would be:

1. Smooth execution of lectures/labs
2. Student notifications (By mails/verbal communication)
3. First point of contact for student's problems

HOD IT

Copy to :

1. Dy Director
2. Principal
3. Internal File
4. Concerned Faculty