

RAJASTHAN INSTITUTE OF ENGG. & TECHNOLOGY, JAIPUR

DEPARTMENT OF INFORMATION TECHNOLOGY

Notice

Date:20/09/11

This is to inform all faculty members of IT and MCA department that all your leaves should be pre-applied and approved. A telephone call for the absence in the morning shall cause pay-off. Plan your leaves in advance and get them approved. Make sure that you do proper arrangement of your classes/labs/other responsibilities in advance.

We understand the absolute necessity of some cases on human grounds but it should be taken as liberty. Fell the responsibility and work accordingly.

Regards,

Dr V S Dhaka

Copy To:

1. HOD-MCA